

Kentwood Home Guardians Minutes  
Monthly Board meeting Tuesday, May 19th, 2015 @ 7:00 p.m.  
**Fire Station #5 8900 S. Emerson Ave.**

**PRESENT:** Maria Warner, President; Michael Oliver, 1<sup>st</sup> VP; Mary Putnam, Kristine Wilson, Secretary; Suzann Rogers, Operations Manager **ABSENT:** Treasurer; Tracy Thrower Conyers, Outreach Committee Chair

**CALL TO ORDER:** Maria Warner called the meeting to order at 7:15PM.

**SECRETARY'S REPORT:** April Meeting Minutes were submitted and approved.

Maria Warner reviewed the Records Retention & Procedure Guide and provided a complete update KHG's efforts to organize all the records and clear out records we are no longer are required to retain. (ATTACHED)

**TREASURER'S REPORT:** NA

**ARCHITECTURAL COMMITTEE:** Letters have been sent and we are updating the tracking list.

**OPERATION MANAGER'S REPORT:**

Election Update – The ballots are counted at 146 and we need 165 votes by the 30<sup>th</sup> to have a quorum.

KHG members are calling in about fences and the KHG office sends out the standard policy regarding fences to all members per their request.

**NEW BUSINESS:** NA

**OLD BUSINESS:** Reminder of the members meeting 1 pm Saturday May 30<sup>th</sup>, 2015. Mike Bonin will be speaking to address concerns as they apply to Westchester.

**OPEN FORUM:** NA

**AJOURNED:** Meeting was adjourned at 7:37PM.